

To: All Members

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Date: 22nd May 2024

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Dear Councillor

EXECUTIVE MEETING MONDAY 20TH MAY 2024 – DECISION NOTICE

I have pleasure in enclosing herewith, for your attention, a copy of the Decision Notice of the Executive held on Monday 20th May 2024.

Set out below is the procedure for calling in decisions of the Executive. **Only Key Decisions may be called in.** Request forms to call in a decision of the Executive may be obtained from the Governance Team.

Deadline date for calling in Key Decisions contained in the Decision Notice:

Thursday 30th May 2024.

Number of Members required to call in an item;

Three Scrutiny Members

Method by which items may be called in;

By completion of the form available from the Governance Team

Recording of called in items;

The Governance Manager shall be responsible for keeping and maintaining a log of called in items. In practice this log will be kept by the Governance Officers who are themselves authorised to accept notifications from Members.

A log shall be maintained in chronological order according to when requests are received. This log will be open for inspection by any Member of the Council, upon request.

Yours sincerely



Solicitor to the Council and Monitoring Officer

**DECISION NOTICE OF THE EXECUTIVE HELD ON
MONDAY 20TH MAY 2024**

NON KEY DECISION

AGENDA ITEM		DECISION
5	Ambition Plan Targets Performance Update - January 2024 to March 2024	<p>RESOLVED that quarterly outturns against the Council Ambition 2020-2024 targets be noted.</p> <p>REASON FOR DECISION: This is an information report to keep Members informed of progress against the Council Ambition targets noting achievements and any areas of concern.</p> <p>OTHER OPTIONS CONSIDERED: Not applicable to this report as providing an overview of performance against agreed targets</p>

KEY DECISIONS

AGENDA ITEM		DECISION
6	Award of three-year Microsoft Licence Contract	<p>RESOLVED that 1) a three-year Microsoft licence contract be awarded,</p> <p>2) delegated power be granted to the Chief Executive Officer to select the preferred supplier following the procurement exercise.</p> <p>REASON FOR DECISION: The Authority relies on Microsoft software to continue to provide services to carry out its Council plan.</p> <p>The new contract will be completed following the Authority's procurement tender process and will be awarded via a procurement framework.</p> <p>By entering into a three year agreement, the prices are fixed and enable the Authority to get discounted prices on the government's new Digital Transformation Arrangement (DTA) which will be released in April.</p> <p>OTHER OPTIONS CONSIDERED: Look at alternative software suppliers. Many of the major business applications will only work</p>

		with Microsoft products so is not a viable alternative.
7	Award of three year wide area network (WAN) data connections contract	<p>RESOLVED that 1) a three-year contract for a new WAN data connection contract with an optional 2-year extension be awarded,</p> <p>2) delegated power be granted to the Chief Executive Officer to select the preferred supplier following the procurement exercise.</p> <p>REASON FOR DECISION: Renewing the contract is likely to reduce the cost of the connections.</p> <p>The procurement will request to renew three authorities' connections at once which usually makes the contract more attractive to suppliers, usually securing a better price for the Authority.</p> <p>The new contract will be completed following the Authority's procurement tender process and will be awarded via a procurement framework.</p> <p>By entering into a three year agreement, the prices are fixed and do not increase yearly.</p> <p>OTHER OPTIONS CONSIDERED: Continue with the current supplier, however, this will not provide any cost reductions to the Council and will continue to increase yearly.</p>

PART 2 - EXEMPT ITEM

KEY DECISION

AGENDA ITEM		DECISION
9	<p>Housing Stock Condition Survey Exempt Paragraph 3</p> <p>By agreement of the Chair of Customer Services Scrutiny Committee, this item is waived from Scrutiny Call-In.</p>	<p>RESOLVED that 1) subject to Council approval for allocation of a budget, the procurement of a specialist supplier to undertake a 100% stock condition survey of the Council's Housing Revenue Account Dwelling Stock, be approved,</p> <p>2) following consideration and approval of a budget allocation by Council, a further report be provided to Executive outlining the results of the procurement exercise, together with full details of actual costs in to approve the award of contract.</p>

REASON FOR DECISION:

A comprehensive stock condition survey is needed to ensure that the Council can meet the Safety and Quality Consumer Standard, and provide accurate information about the Council's housing stock. This will also allow the Council to assess the overall condition of its Housing Revenue Account (HRA) dwelling stock in an objective and evidence-led way, providing information that can be used to plan future investment and maintenance programmes to ensure that properties are maintained in good condition with optimal use of resources.

OTHER OPTIONS CONSIDERED:

The Council's Housing Stock Management Group, has expressed a preference for option 1, given the availability of qualified surveyors to undertake the surveys in-house was low and presented increased risk of their retention on a 12 month contract when market demand for their skill set would be high given other stock holding local authorities will also be undertaking stock condition surveys.

To do nothing would mean the Council was relying on out of date and inaccurate data, we would be in breach of the Regulator for Social Housing Consumer Standards and as well as not having informed data to delivery planned improvements to homes, the Council would risk having homes which do not meet decent homes standards, which fall below required EPC levels and unlimited fines from the Regulator

Only Key Decisions may be called in. All other decisions will be actioned immediately with the exception of those referred to Council (shown in italics).